



# 2016 Fund-a-Farmer Grant Application

**Food Animal Concerns Trust (FACT)**

[www.foodanimalconcernstrust.org](http://www.foodanimalconcernstrust.org) • [www.fundafarmer.org](http://www.fundafarmer.org)

3525 W. Peterson Ave., Ste. #213, Chicago, IL 60659

**Instructions:** Please download this form to your computer, type directly into it, and save it. Do not complete it in your browser. Submit online or postmark by November 21, 2016.

Date of application: \_\_\_\_\_ Application submitted to: FACT

## Section 1: Farm Information

Name of farm \_\_\_\_\_ Legal name, if different \_\_\_\_\_

Farm owner \_\_\_\_\_ Employer Identification Number (EIN) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

Business Phone \_\_\_\_\_ Fax \_\_\_\_\_ Farm Website \_\_\_\_\_

Name of contact person regarding this application \_\_\_\_\_ Title \_\_\_\_\_

Email address of contact person \_\_\_\_\_ Phone number \_\_\_\_\_

**Indicate all certifications currently held by your operation AND the animals or products that are certified:**

- AGA Certified Grassfed \_\_\_\_\_
- Animal Welfare Approved \_\_\_\_\_
- Certified Humane \_\_\_\_\_
- Certified Naturally Grown \_\_\_\_\_
- USDA Certified Organic \_\_\_\_\_
- Global Animal Partnership (GAP) Level 4 or 5 \_\_\_\_\_

**Indicate all certifications you are working toward AND the animals or products that would be certified:**

- AGA Certified Grassfed \_\_\_\_\_
- Animal Welfare Approved \_\_\_\_\_
- Certified Humane \_\_\_\_\_
- Certified Naturally Grown \_\_\_\_\_
- USDA Certified Organic \_\_\_\_\_
- Global Animal Partnership (GAP) Level 4 or 5 \_\_\_\_\_

**Section 2: Proposal Information** *(please refer to application guidelines)*

**1. Type of grant for which you are applying (choose one):**

- Animal Welfare Certification project** – Projects designed to help farms achieve *Animal Welfare Approved*, *Certified Humane*, or *GAP steps 4 and 5* certification through on-farm improvements. This grant is generously supported by the American Society for the Prevention of Cruelty to Animals (ASPCA).
- Pasture Improvement project** – Projects designed to help farms transition to pasture-based systems or improve their animals’ access to pasture. Farms must already hold or be actively working toward one of the certifications on page 1 for their animals.

**2. Please indicate the species AND number of animals that would benefit from the proposed project during the grant period (March 2017 to March 2018):**

- |   |  |
|---|--|
| <input type="checkbox"/> Beef cattle (#)_____ | <input type="checkbox"/> Broiler chickens (#)_____ |
| <input type="checkbox"/> Dairy cows (#)_____  | <input type="checkbox"/> Laying hens (#)_____      |
| <input type="checkbox"/> Swine (#)_____       | <input type="checkbox"/> Turkeys (#)_____          |

**3. Amount requested from FACT (up to \$2,500):** \$\_\_\_\_\_

**4. Please give a 3-4 sentence summary of the request, including how funds would be spent.**

**Section 3: Authorization**

I certify that the farm for which these funds are requested is a working independent family farm. This is a farm on which a family or individual owns the animals, is engaged in the day to day management of the farm and its animals, derives a share of livelihood from the farm, and produces a livestock product for sale. By signing below, I acknowledge that the information in this application is accurate to the best of my knowledge.

**Name & title of authorized person** \_\_\_\_\_

**Signature & date** \_\_\_\_\_

*By typing your name here, you acknowledge that it will serve as your electronic signature.*

**Application requirements:**

- Completed application form: Farm & Proposal Information, Signed Authorization (pages 1-2), Application Summary (page 3), Project proposal (pages 4-6), and Detailed project budget (pages 7-8)
- Schedule F form from your farm’s 2014 or 2015 tax return
- Three color photographs that accurately depict the current state of your operation, including at least one of the animals the proposed project will benefit.

**Applications must be submitted online or postmarked by November 21, 2016. Electronic submissions are strongly encouraged.** If applying via mail, please type into this form, print it, and mail your application with required materials to:

Food Animal Concerns Trust  
Attn. Fund-a-Farmer Grant Application  
3525 W. Peterson Avenue, Suite 213  
Chicago IL, 60659

## Application Summary

*This page will be filled in automatically based on your answers in Sections 1 and 2 above.*

1. **Application ID:** \_\_\_\_\_ (please leave blank -- to be completed by FACT)

2. **Farm location** (City, state, zip): \_\_\_\_\_, \_\_\_\_\_

3. **Type of grant for which farm is applying (choose one):**

- Animal Welfare Certification project:** Proposed projects must be designed to help farms achieve *Animal Welfare Approved*, *Certified Humane*, or *GAP steps 4 and 5* certification for their animals.
- Pasture Improvement project:** Farms must already hold or be actively working toward one of the certifications below for their animals.

4. **All certifications currently held by this operation AND the animals or products that are certified:**

- AGA Certified Grassfed \_\_\_\_\_
- Animal Welfare Approved \_\_\_\_\_
- Certified Humane \_\_\_\_\_
- Certified Naturally Grown \_\_\_\_\_
- USDA Certified Organic \_\_\_\_\_
- Global Animal Partnership (GAP) steps 4 or 5 \_\_\_\_\_

5. **All certifications farm is working toward AND the animals or products that would be certified:**

- AGA Certified Grassfed \_\_\_\_\_
- Animal Welfare Approved \_\_\_\_\_
- Certified Humane \_\_\_\_\_
- Certified Naturally Grown \_\_\_\_\_
- USDA Certified Organic \_\_\_\_\_
- Global Animal Partnership (GAP) step 4 or 5 \_\_\_\_\_

6. **Species AND number of animals that would benefit from the proposed project during the grant period (March 2017 to March 2018):**

- |  |   |
|--|---|
| <input type="checkbox"/> Beef cattle (#) _____ | <input type="checkbox"/> Broiler chickens (#) _____ |
| <input type="checkbox"/> Dairy cows (#) _____  | <input type="checkbox"/> Laying hens (#) _____      |
| <input type="checkbox"/> Swine (#) _____       | <input type="checkbox"/> Turkeys (#) _____          |

7. **Amount requested from FACT (up to \$2,500):** \$ \_\_\_\_\_

8. **Summary of the request, including how funds would be spent.**

## Section 4: Project Proposal

*Please describe your farm and proposed project. You must include the following information:*

1. Please provide a brief description of your operation & animal management practices.

2. Summary & goal(s) of your proposed project.

3. The steps you plan to take to implement your project. Please be specific.

4. Please complete 4(a) and (b) if you are applying for a **Pasture Improvement grant**:

(a) If you are still working toward certification, please briefly describe the steps needed to attain certification. Skip to Q.6 if your animals are already certified. *Please note: if awarded a Pasture Improvement grant, farms that do not already hold one of the approved certifications must be able to demonstrate significant progress toward attaining certification in their final report (due April 1, 2018).*

(b) When do you expect to complete your certification?

5. Please complete 5(a), (b) and (c) if you are applying for an **Animal Welfare Certification grant**:

(a) Describe the steps needed to attain certification and how the proposed project will help you become certified. *If awarded an Animal Welfare Certification grant, farms must become certified or be able to demonstrate significant progress toward attaining AWA, CH or GAP certification in their final report.*

(b) Please describe why certification is important to your farm and your farm animals.

(c) When do you expect to complete your certification?

6. Please describe your project timeline and expected date of completion. *Note: The grant period runs from March 2017 to March 2018. All proposed projects should take place during this timeframe. If your project will begin sooner, please keep in mind that FACT will not fund elements of the project that are completed before March 2017.*

7. What expertise, experience, or training do you have to successfully execute this project?

8. How you will evaluate the success of your project in terms of improving animal welfare?

9. Is there any other information we should know about your farm or project?

**Section 5: Detailed Project Budget**

Dollar amount requested from FACT (*up to \$2,500*): \$ \_\_\_\_\_

Total project budget (*should match total in Project Budget below*): \$ \_\_\_\_\_

Total annual farm expenses (*as reported on Line 33 of your most recent Schedule F tax form*): \$ \_\_\_\_\_

Total annual farm income (*as reported on Line 9 of your most recent Schedule F tax form*): \$ \_\_\_\_\_

**Directions:** Please include below a detailed project budget using the following categories *as they apply to your project*. In the third column, "Details on expense," please include a list of items that fall under the corresponding expense category. Please be as specific as possible and provide as much information as possible.

**Project Budget** (*only include expenses that are related to your proposed project*)

<b>Expenses</b>	<b>Amount</b>	<b>Details on expense</b>
Salaries & wages (breakdown by individual position)		
Fringe benefits & payroll Taxes		
Consultants & professional fees		
Travel		
Equipment		
Supplies		

Training		
Printing & copying		
Telephone & fax		
Postage & delivery		
Rent & utilities		
In-kind expense		
Other (specify)		
<b>Total Expenses</b>	<b>\$</b>	

1. If the amount of the grant would not cover the entire cost of your proposed project, please describe how you will pay for the remaining project expenses (e.g. other grants, out of pocket).

2. Please use this space to help us better understand your farm's finances (if needed).

3. Please tell us how you learned about FACT's Fund-A-Farmer Project.